

I. OPENING SCREENS/OPTIONS - CHAPTER 7 & 13.

Prior filing within last 8 years is a new option. *Answer y when the debtor has filed within the past 8 years.*

CM/ECF Version 3.1 BANKRUPTCY CASE OPENING

ECF Bankruptcy • Adversary • Query • Reports •

Open New Bankruptcy Case

Prior filing within last 8 years

Fee status

Nature of debt

Asset notice

Estimated number of creditors

Estimated assets

Estimated debts

Type of debtor

- ☐ Single Asset Real Estate
- ☐ Railroad
- ☐ Stockbroker
- ☐ Commodity Broker
- ☐ Clearing Bank
- ☐ Other
- ☐ Tax-Exempt Entity

A "Prior filing within last 8 years" field has been added. This information is included on the Voluntary Petition.

The Nature of debts field is now blank by default. **The Attorney must make a y or n selection.**

CM/ECF Version 3.1

BANKRUPTCY CASE OPENING

ECF Bankruptcy • Adversary • Query • Reports •

Open New Bankruptcy Case

Prior filing within last 8 years

Fee status

Nature of debt

Asset notice

Estimated number of creditors

Estimated assets

Estimated debts

Type of debtor

- ☒ Individual
- ☐ Corporation (includes LLC & LLP)
- ☐ Partnership
- ☐ Other

Nature of debt

- ☐ Stockholder
- ☐ Commodity Broker
- ☐ Clearing Bank
- ☐ Other
- ☐ Tax-Exempt Entity

The "Nature of debt" field default is now blank.

Estimated number of creditors, Estimated assets, and Estimated debts are blank by default. *The attorney must make a selection from the drop-down list.*

Additional **Nature of Business** options have been added. *"Other" has been added and Non-Profit has been renamed "Tax Exempt".*

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BANKRUPTCY CASE OPENING

The screenshot shows the 'Open New Bankruptcy Case' form in the CM/ECF system. The form includes several dropdown menus and radio button options. A yellow callout bubble points to the 'Nature of business' section, and a red box highlights the same section with a red arrow pointing to the 'Tax-Exempt Entity' option.

ECF Bankruptcy • Adversary • Query • Reports •

Open New Bankruptcy Case

Prior filing within last 8 years

Fee status

Nature of debt

Estimated number of creditors

Estimated assets

Estimated debts

Nature of Business:

- "Nature of business" label added above list of business types
 - "Other" type added
- Radio buttons instead of check-boxes
- "Tax-Exempt Entity" can be selected in conjunction with any type of business
- Tax-Exempt Entity was formerly called "Non-Profit".

Type of debtor

- ☒ Individual
- ☐ Corporation (includes LLC & LLP)
- ☐ Partnership
- ☐ Other

Nature of business

- ☐ Health Care Business
- ☐ Single Asset Real Estate
- ☐ Railroad
- ☐ Stockbroker
- ☐ Commodity Broker
- ☐ Clearing Bank
- ☐ Other
- ☐ Tax-Exempt Entity

II. ADDITIONAL CASE OPENING SCREENS/OPTIONS: CHAPTER 11 ONLY.

A Plan is being filed with this petition *is a new option. Click checkbox if plan is being filed at the time of the case filing. The plan is entered on the docket separately, not as part of the petition.*

CM/ECF Version 3.1

BANKRUPTCTY CASE OPENING – Ch. 11

ECF Bankruptcy • Adversary • Query • Reports • Utilities •

Open New Bankruptcy Case

Small business ▼

☐ A plan is being filed with this petition.
☐ Acceptances of the plan were solicited prepetition

Prior filing within last 8 years ▼

Fee status ▼

Nature of debt ▼

Asset notice ▼

Estimated number of creditors ▼

Estimated assets

Estimated debts

Type of debtor

- ☒ Individual
- ☐ Corporation (includes LLC & LLP)
- ☐ Partnership
- ☐ Other

Nature of business

- ☐ Health Care Business
- ☐ Single Asset Real Estate

As provided on the Voluntary Petition, two new options for the Chapter 11 plan allow you to indicate if the plan is included with the petition and if it is a prepackaged (pre-approved) field.

These selections only display during Chapter 11 case opening.

III. ADDITIONAL CASE OPENING SCREENS/OPTIONS - CHAPTER 15 ONLY.

The Chapter 15 screen now includes a main or non-main designation under 3.1.

CM/ECF Version 3.1

BANKRUPTCY CASE OPENING – Ch. 15

CM/ECF Bankruptcy • Adversary • Query • Reports • Utilities

Open New Bankruptcy Case

Case type bk

Date filed 8/28/2006

Chapter 15 ▼

Joint Petition n ▼

Deficiencies n ▼

Next Clear

Main/Nonmain Chapter 15 for Recognition of a Foreign Main Proceeding ▼

Chapter 15 for Recognition of a Foreign Main Proceeding

Chapter 15 for Recognition of a Foreign Nonmain Proceeding

This screen displays the option for Foreign Main Proceeding or Foreign Nonmain Proceeding if the filing under Chapter 15.

This Chapter 15 designation selection is also on the revised Voluntary Petition.

This selection will not appear for other chapters.

IV. SUMMARY OF SCHEDULE SCREEN/OPTIONS.

Certain data from the Summary of Schedules, Form 6, will now be collected for reporting when opening a bankruptcy case. This new screen captures items from the Form 6 Summary of Schedules and Form 22A, 22B or 22C, depending upon the chapter. **Enter data in the white/active boxes within the form. DO NOT use commas when entering numeric data.**

CM/ECF Version 3.1 BANKRUPTCY CASE OPENING SUMMARY OF SCHEDULES

Official Form 6 - Summary (10/06)

United States Bankruptcy Court
District Of _____

In re _____ Debtor Case No. _____
Chapter _____

SUMMARY OF SCHEDULES

Indicate on each schedule whether that schedule is attached and state the number of pages in each. Report the totals from Schedules A, B, D, E, F, I, and J in the boxes provided. Add the amounts from Schedules A and B to determine the total amount of the debtor's assets. Add the amounts of all claims from Schedules D, E, and F to determine the total amount of the debtor's liabilities. Individual debtors also must complete the "Statistical Summary of Certain Liabilities and Related Data" if they file a case under chapter 7, 11, or 13.

NAME OF SCHEDULE	ATTACHED (YES/NO)	NO. OF SHEETS	ASSETS	LIABILITIES	OTHER
A - Real Property			\$		
B - Personal Property			\$		
C - Property Claimed as Exempt					
D - Creditors Holding Secured Claims				\$	
E - Creditors Holding Unsecured Priority Claims (Total of Claims on Schedule D)				\$	
F - Creditors Holding Unsecured Nonpriority Claims				\$	
G - Reciprocity Contracts and Unexpired Leases					
H - Contingent					
I - Current Income of Individual Debtors					\$
J - Current Dependents of Individual Debtors					\$
TOTAL			\$	\$	

This is the **Official Form 6, Summary of Schedules** highlighting the items that should be transferred to CM/ECF case opening.

Summary of Schedule Screen/options continued. *Enter information from schedules.*

If the information is not available at case opening, enter it when filing the balance of schedules.
The screen will appear in that entry.

CM/ECF Version 3.1

BANKRUPTCY CASE OPENING

SUMMARY OF SCHEDULES

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Open New Bankruptcy Case

SUMMARY OF SCHEDULES

Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property	<input type="text"/>	<input type="text"/>	<input type="text"/>
B - Personal Property	<input type="text"/>	<input type="text"/>	<input type="text"/>
D - Creditors Holding Secured Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
E - Creditors Holding Unsecured Priority Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
F - Creditors Holding Unsecured Nonpriority Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
I - Average Income (line 16)	<input type="text"/>	<input type="text"/>	<input type="text"/>
J - Average Expenses (line 18)	<input type="text"/>	<input type="text"/>	<input type="text"/>
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total nondischargeable debt From Form 6, page 2 (28 USC 159)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Next Clear

Values from **Schedules A, B, D, E, F, I and J** on the **Summary of Schedules** should be entered here.

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BANKRUPTCY CASE OPENING

SUMMARY OF SCHEDULES

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Open New Bankruptcy Case

SUMMARY OF SCHEDULES

Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property	<input type="text"/>	<input type="text"/>	<input type="text"/>
B - Personal Property	<input type="text"/>	<input type="text"/>	<input type="text"/>
D - Creditors Holding Secured Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
E - Creditors Holding Unsecured Priority Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
F - Creditors Holding Unsecured Nonpriority Claims	<input type="text"/>	<input type="text"/>	<input type="text"/>
I - Average Income (line 16)	<input type="text"/>	<input type="text"/>	<input type="text"/>
J - Average Expenses (line 18)	<input type="text"/>	<input type="text"/>	<input type="text"/>
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total nondischargeable debt From Form 6, page 2 (28 USC 159)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.	<input type="text"/>	<input type="text"/>	<input type="text"/>

Data for **Currently Monthly Income** is taken from **Form 22A, 22B, or 22C**, depending upon the chapter of the case.

Summary of Schedule Screen/options continued. *Enter Total nondischargeable debt information from Page 2 of the Summary of Schedules.*

CM/ECF Version 3.1

BANKRUPTCY CASE OPENING

SUMMARY OF SCHEDULES

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Open New Bankruptcy Case

SUMMARY OF SCHEDULES

Report the totals from Schedules A, B, D, E, F, I, J, Form 22, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property	<input type="text"/>		
B - Personal Property	<input type="text"/>		
D - Creditors Holding Secured Claims		<input type="text"/>	
E - Creditors Holding Unsecured Priority Claims		<input type="text"/>	
F - Creditors Holding Unsecured Nonpriority Claims		<input type="text"/>	
I - Average Income (line 16)			<input type="text"/>
J - Average Expenses (line 18)			<input type="text"/>
22 - Current Monthly Income line 12 on Form B22A, line 11 on Form B22B, or line 20 on Form B22C			<input type="text"/>
Total nondischargeable debt From Form 6, page 2 (28 USC 159)		<input type="text"/>	
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.		<input type="text"/>	

Next Clear

The value for **Total nondischargeable debt** is taken from **page 2 of the Summary of Schedules**.

CM/ECF Version 3.1

BANKRUPTCY CASE OPENING

STATISTICAL SUMMARY OF LIABILITIES

Official Form 6 - Statistical Summary (2006)

United States Bankruptcy Court
District Of _____

In re _____ Debtor Case No. _____
Chapter _____

STATISTICAL SUMMARY OF CERTAIN LIABILITIES AND RELATED DATA (28 U.S.C. § 159)

If you are an individual debtor whose debts are primarily consumer debts, as defined in § 101(b) of the Bankruptcy Code (11 U.S.C. § 101(b)), filing a case under chapter 7, 11 or 13, you must report all information requested below.

☐ Check this box if you are an individual debtor whose debts are NOT primarily consumer debts. You are not required to report any information here.

This information is for statistical purposes only under 28 U.S.C. § 159.

Summarize the following types of liabilities, as reported in the Schedules, and total them.

Type of Liability	Amount
Domestic Support Obligations (from Schedule E)	\$
Taxes and Certain Other Debts Owed to Governmental Units (from Schedule E) (whether disputed or undisputed)	\$
Claims for Death or Personal Injury While Debtor Was Intoxicated (from Schedule E)	\$
Student Loan Obligations (from Schedule F)	\$
Domestic Support, Separation Agreement, and Divorce Decree Obligations Not Reported on Schedule E	\$
Obligations to Pension or Profit-Sharing, and Other Similar Obligations (from Schedule F)	\$
TOTAL	\$

State the following:

Average Income (from Schedule I, Line 16)	\$
Average Expenses (from Schedule J, Line 18)	\$
Current Monthly Income (from Form 22A Line 12; OR, Form 22B Line 11; OR, Form 22C Line 20)	\$

State the following:

1. Total from Schedule E, "UNSECURED PORTION, IF ANY" column	\$
2. Total from Schedule E, "AMOUNT ENTITLED TO PRIORITY" column	\$
3. Total from Schedule E, "AMOUNT NOT ENTITLED TO PRIORITY, IF ANY" column	\$
4. Total from Schedule F	\$
5. Total of non-priority unsecured debt (sum of 1, 3, and 4)	\$

This is Page 2 of the Summary of Schedules, the **Statistical Summary of Certain Liabilities and Related Data** (28 U.S.C. §159)

Liability figures should be entered here. The total of these Types of Liability amounts should be entered online in the appropriate fields on the first Summary of Schedules screen.